

## NOTICE INVITING BIDS

**NOTICE IS HEREBY GIVEN** that **SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT** invites sealed bids for the construction of **Group 6 Modernization Projects (Bid #F08-08) (Anderson School, and Monterey, Del Rosa and Wilson Elementary Schools)**, a project of the Facilities Management Department in the San Bernardino City Unified School District, ("DISTRICT"), County of San Bernardino, California.

### SUBMITTAL OF BIDS

All bids shall be made on a bid form furnished by the DISTRICT. Bid Forms, together with all required attachments to the Bid Form, **in a sealed envelope with a copy of the completed required bid cover sheet affixed to the outside of the envelope**, shall be delivered to the DISTRICT and placed in the **Bid Box** in the **Purchasing Department** of San Bernardino City Unified School District, 777 North "F" Street, San Bernardino, CA 92410, not later than **2:00 p.m. on Thursday, November 19, 2009**. Bid Forms received by the stipulated time will be promptly opened in public and read aloud at the time, date and location stated above. Bid Forms or Attachments thereto received after the stipulated time will be rejected and returned to BIDDERS unopened.

The DISTRICT will not accept incomplete bids, bids received after the stipulated time, bids sent to the address or location other than that specified herein, or bids otherwise not delivered in accordance with the requirements of this Notice, whether by the BIDDER or courier/delivery service.

All bids submitted must be readily identifiable as bid submissions by the presence of the completed bid cover sheet affixed to the outside of the sealed envelope. Bids delivered in an outer envelope of a courier/delivery service or other envelope without a completed bid cover sheet affixed to the outside must have, within the outer envelope, a second sealed envelope containing the bid with the completed bid cover sheet affixed. DISTRICT will not be responsible for the timely identification or receipt of bids not delivered in a sealed envelope with a clearly visible and completed bid cover sheet affixed to it.

***IT IS THE RESPONSIBILITY OF EACH BIDDER TO MAKE CERTAIN THE BID IS DELIVERED ON TIME IN THE SPECIFIED MANNER AT THE SPECIFIED LOCATION AND PLACED IN THE BID BOX.***

### BID GUARANTEE AND SECURITY

Each bid shall be accompanied by a cashier's check made payable to the DISTRICT, or a satisfactory bid bond in favor of the DISTRICT, executed by the BIDDER as principal and a California admitted surety company as Surety, in an amount not less than ten percent (10%) of the Base Bid in the proposal.

The check or bid bond shall be given as a guarantee that the BIDDER will execute the contract if it is awarded to it, in conformity with the Contract Documents, and will provide the surety bonds as specified in the General Conditions, within ten (10) calendar days after notification of the DISTRICT'S award of the contract to the BIDDER. In case of BIDDER'S refusal or failure to execute the Agreement and provide the bonds and other documents within ten (10) calendar days of the award, the cashier's check, or bid bond, as the case may be, shall be forfeited to the DISTRICT, as liquidated damages.

Each BIDDER shall guarantee his bid for a period of one hundred and twenty (120) days after the date set for the opening of bids, and agree not to withdraw his bid prior to that time.

## **PERFORMANCE AND PAYMENT BOND**

Payment Bond and Performance Bond will be required prior to the execution of the contract, in the form and amount set forth in the Contract Documents. Said bonds shall be on a form acceptable to the DISTRICT from an admitted California Surety satisfactory to the DISTRICT and listed in the Federal Register, issued by the Department of Treasury and licensed in California. Said bonds shall remain in full force and effect through the guarantee period. Facsimile of each required bond form is appended to the Bidding Documents.

General CONTRACTORS bidding this work shall require, pursuant to Public Contract Code Article 4108, all subcontractors providing labor and materials in excess of \$100,000.00 to supply an original signature and fully executed 100% Faithful Performance and 100% Payment Bond.

All General CONTRACTORS bidding on this work must specify this requirement for subcontractor bonds in their written or published requests for subcontractor bids. Failure to comply with this requirement shall not excuse the General CONTRACTOR from complying with the subcontractor bonding requirements.

The practice of issuing separate purchase orders and/or subcontracts for the purpose of circumventing the subcontractor bonding requirement shall not serve to exempt the General CONTRACTOR from these requirements.

No payments will be made to the General CONTRACTOR until the General CONTRACTOR provides the aforementioned subcontractor bonds to the DISTRICT. However, even after the contract is signed by both the District and the General Contractor and before the Notice to Proceed is issued, should the work under contract not proceed due to lack of availability of funds, the contractors must attempt to get back from the surety company the funds paid for the performance and payment bonds.

In accordance with provisions of Public Contract Code Section 22300, substitution of eligible and equivalent securities for any monies withheld to ensure performance under this contract will be permitted at the request and expense of the General CONTRACTOR.

## BID AND CONTRACT DOCUMENTS

**BID DOCUMENTS:** Each Bid Form shall be in accordance with Contract Documents dated various dates, and prepared by the District's Architect, **HMC Architects, 3546 Concourse Street, Ontario, CA 91764**. Bidders must submit bids on bid forms specified by the District.

Each bid must conform and be responsive to all pertinent Bidding Requirements and Contract Documents, which are on file and open for public inspection at the DISTRICT office.

Upon payment of a refundable deposit of **\$300.00** per set, made payable to San Bernardino City USD, Prospective BIDDERS may secure up to Six (6) refundable sets of Bid Documents from:

**OCB Reprographics  
200 North "D" Street  
San Bernardino, CA 92401  
(909) 381-6535**

A Non-refundable mailing/shipping charge of **\$75.00** will be required for each set mailed/shipped to California locations (out of State locations will be a higher cost). BIDDERS IN NEED OF MORE THAN SIX (6) SETS OF BID DOCUMENTS, MAY PURCHASE ADDITIONAL SETS (ONLY IF AVAILABLE) FOR **\$300.00** EACH; THE CHARGE FOR ADDITIONAL SETS IS NON-REFUNDABLE. Deposits will be refunded upon the return of said documents to OCB Reprographics in good condition within fourteen (14) calendar days after bids on the project have been opened. All BIDDERS intending to view or pick up plans are urged to call OCB Reprographics in advance to verify bid document availability and confirm payment procedures. Bid documents (*with a sample bid form only*) will be placed in the following public plan rooms:

F.W. Dodge McGraw-Hill, Inc.  
8755 Flower Road, Suite "A"  
Rancho Cucamonga, CA 91730  
Phone: (909) 987-1579

F.W. Dodge Plan Room  
2150 Town Center Place, Suite 100  
Anaheim, CA 92806  
Phone: (714) 937-0831

Plans may be viewed and ordered online through OCB Reprographics Plan Well Service. Bidders (plan holders and registered plan reviewers) are to contact OCB Reprographics for access, registration, and use of this service related to this Notice Inviting Bids.

**It is very important** that prospective General Contract Bidders, who choose to use a plan room or online plan room service, in lieu of obtaining their own hard-copy set of bid documents, contact OCB Reprographics and request the required Bid Package Submittal Forms, including the Bid Cover Sheet, Bid Form and Attachments No. 1 through No. 7, which **MUST** be used and be completed to submit a General Contract Bid to the District.

INFORMATION: Questions may be directed to HMC Architects, Dan Benner via email: [dan.benner@hmcarchitects.com](mailto:dan.benner@hmcarchitects.com), or fax: 909 483-1400.

## REQUESTS FOR INFORMATION, CLARIFICATIONS, ADDENDA:

Deadline to submit Requests for Bid Information (RFBI) is 4:00 p.m., Monday, November 2, 2009. All Requests for Bid Information, clarifications and addenda will be issued by the District no later than 4:00 p.m., Friday, November 6, 2009 and shall be provided to plan holders or registered plan reviewers. All responses to Requests for Bid Information, clarifications and/or addenda shall also be posted at the District website at [www.sbcusd.com](http://www.sbcusd.com); and the Facilities Management website at [www.sbcusdfacilities.com](http://www.sbcusdfacilities.com); and shall also be posted on OCB Reprographics website at <http://ocbinc.com>.

## SCOPE OF WORK

The work under this bid is a **General Contractor** project of the Facilities Management Department. The modernization projects summary scope of work section 01 11 00, at **Anderson School, Del Rosa, Monterey, and Wilson Elementary Schools**, shall generally include the different types of work as follows:

### Anderson School

Interim Housing Site Work; ADA upgrades to site, Path-of-Travel Improvements; Toilet Rooms and Classroom Renovations; Electrical System Upgrades including Fire Alarm Upgrades; and Lead and Asbestos Abatement.

### Del Rosa Elementary School

ADA upgrades to site, Path-of-Travel Improvements; Toilet Rooms and Classroom Renovations; Electrical System Upgrades including Fire Alarm Upgrades; and Lead and Asbestos Abatement.

### Monterey Elementary School

ADA upgrades to site, Path-of-Travel Improvements; Toilet Rooms and Classroom Renovations; Electrical System Upgrades including Fire Alarm Upgrades; and Lead and Asbestos Abatement.

### Wilson Elementary School

ADA upgrades to site, Path-of-Travel Improvements; Toilet Rooms and Classroom Renovations; Electrical System Upgrades including Fire Alarm Upgrades; and Lead and Asbestos Abatement.

## TYPE OF CONTRACT

This Public Works project is being constructed based on a single prime lump-sum contract.

## **DVBE PARTICIPATION GOALS**

In accordance with Education Code Section 17076.11, this DISTRICT has a total goal for Disabled Veteran Business Enterprises ("DVBE") of at least three percent (3%) of the dollar amount of funds allocated to the DISTRICT by the State Allocation Board pursuant to Leroy F. Greene School Facilities Act of 1998 for construction or modernization as expended each year by the DISTRICT. Prior to, and as a condition precedent for final payment under any contract for the project, the General CONTRACTOR shall provide appropriate documentation to the DISTRICT identifying the amount paid to disabled veteran business enterprises in conjunction with the contract, so that the DISTRICT can assess its success at meeting this goal.

## **PREVAILING WAGES AND LABOR COMPLIANCE PROGRAM**

Pursuant to Labor Code Section 1771.7, the DISTRICT has adopted a Labor Compliance Program ("LCP"). Each BIDDER agrees that if its bid is accepted by the DISTRICT, as the awarded General CONTRACTOR, it will comply with the provisions of the DISTRICT'S LCP. The General CONTRACTOR and all subcontractors utilized by the successful BIDDER on the project shall maintain and furnish to the DISTRICT, or its designated representative, on a periodic basis as directed by the DISTRICT, but in no event less frequent than once each month, certified copies of weekly payroll reports signed under penalty of perjury. The DISTRICT, or its designated representative, will review the payroll reports to verify compliance with the prevailing wage and other requirements of the LCP and will conduct audits as it deems necessary.

The prevailing rate of per diem wages and a description of employer payments are on file at the DISTRICT Office and are available to any interested party upon request. If the General CONTRACTOR'S payroll records or reports are delinquent or inadequate, the DISTRICT will withhold contract payments until the delinquency or inadequacy is corrected. Additionally, if after an investigation it is established that an underpayment occurred, the DISTRICT will withhold contract payments equal to the amount of underpayment and applicable penalties. The DISTRICT thereafter will follow the requirements regarding notice to the General CONTRACTOR or its subcontractor as provided in Labor Code Section 1771.6. Copy of the Labor Compliance Program is on file at DISTRICT Office for BIDDER review.

The DISTRICT has obtained from the Director of the Department of Industrial Relations the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the work is to be performed for each craft, classification or type of work needed for the work of the contract. Straight-time hourly rates and overtime hourly rates (daily, Saturday, Sunday and holiday) shall be paid, at a minimum, in accordance with the general prevailing wage determination issued by the Director of the Department of Industrial Relations.

The general prevailing rate of per diem wages applicable to the Project can also be located on the Internet at the following web address: [www.dir.ca.gov](http://www.dir.ca.gov).

Copies of schedules of rates so determined are on file at the DISTRICT'S Office: San Bernardino City Unified School District, 956 West 9th Street, San Bernardino, CA 92411, and are available to any interested party upon request.

In accordance with Sections 1773 and 1773.2 of the California Labor Code, the General CONTRACTOR shall post a copy of the determination of prevailing rate of wages in a prominent location at each jobsite.

The schedule of per diem wages is based upon a working day of eight (8) hours.

The General CONTRACTOR and any subcontractor(s) shall pay not less than the specified prevailing rates of wages to all workers employed by them in the execution of the contract.

**AWARD OF CONTRACT:** The contract will be awarded to the bidder submitting the lowest responsible and responsive Combined Base Bid for Anderson School, Monterey, Del Rosa and Wilson Elementary Schools, complying with the bidding requirements. The DISTRICT, however, reserves the right to reject any or all Bids in their entirety, or portions thereof, as deemed necessary by the DISTRICT and subject to availability of construction funds. DISTRICT reserves its rights to waive any irregularities and informalities in any Bid or in the Bidding for any reason.

**EXAMINATION OF RECORDS:** Government Code Section 10532 requires that the records of both the School District and the Contractor shall be subject to the examination and audit of the Auditor General for a period of three (3) years after final payment of the contract.

**SUBSTITUTION FOR RETENTIONS:** Pursuant to Public Contract Code Section 22300, General Contractor will be permitted the option to deposit securities *or retention earnings* with an escrow agent as a substitute for retention earnings withheld by District to ensure performance.

**HAZARDOUS MATERIALS:** Pursuant to Public Contract Code Section 7104, the General Contractor shall agree to the provisions of said section concerning sub-surface hazardous materials. Certification is contained in the Agreement Form.

### LICENSE REQUIREMENTS

Pursuant to Section 7028.15 of the Business and Professions Code and Section 3300 of the Public Contract Code, all BIDDERS must possess proper licenses for performance of this Contract. At the time of bid, and for the duration of the Contract, if awarded, CONTRACTORS shall possess the following California CONTRACTOR'S license in order to perform the specified Bid Category of Work.

Category	License
GENERAL CONTRACTOR	B

Subcontractors must possess the appropriate licenses for each specialty subcontracted. Additionally, all General CONTRACTORS and subcontractors must verify their possession of valid license requirements of the applicable local jurisdictions including but not limited to CAL OSHA.

## PRE-BID CONFERENCE AND JOB WALK

A non-mandatory job walk at all four sites (as listed below) will be held for attendance by any interested BIDDER with representatives of the DISTRICT. The walk will commence at **9:00 am, Friday, October 23, 2009 at the front entry of Monterey Elementary School**. All General CONTRACTORS planning to submit a bid for the project are **ENCOURAGED** to attend to become familiar with the conditions of the jobsites and the project requirements.

9:00am - 9:30am	<b>Monterey Elementary School</b> 794 Monterey St San Bernardino, CA 92410
9:30am - 10:00am	<b>Anderson School</b> 24302 East 4 <sup>th</sup> Street San Bernardino, CA 92410
10:30am - 11:00am	<b>Del Rosa Elementary School</b> 3395 N Mountain Ave San Bernardino, CA 92404
11:30am - 12:00pm	<b>Wilson Elementary School</b> 2894 N Belle St San Bernardino, CA 92404

A non-mandatory pre-bid conference will be held for attendance by any interested BIDDER with representatives of the DISTRICT, Architect, and IOR. The conference will commence at **10:00 am, Thursday, October 29, 2009, at the Board of Education Administration Building, Conference Rooms A & B, 777 North F Street, San Bernardino, CA 92410**. All General CONTRACTORS planning to submit a bid for the project are **ENCOURAGED** to attend to become familiar with the project requirements and have the opportunity to request additional information.

## PUBLICATION AND BID DATES

First Publication:	Thursday, October 15, 2009
Second Publication:	Thursday, October 22, 2009
Job Walk	9:00 AM, Friday, October 23, 2009
Pre-Bid Conference	10:00 AM, Thursday, October 29, 2009
RFBI Deadline	4:00 PM, Monday, November 2, 2009
Addendum Issuance	4:00 PM, Friday, November 6, 2009
Bid Opening Date:	2:00 PM, Thursday, November 19, 2009

**END OF DOCUMENT**