

# Citizens' Oversight Committee

## Application Package

Before submitting application, please confirm that the application is complete

- Fill in name on each page
- Check the member designation(s) that you are applying for
- Complete all sections
- Sign and date
- Submit to the Facilities Management Department

***Citizens' Oversight Committee - Application***  
***FACILITIES MANAGEMENT DEPARTMENT***  
*San Bernardino City Unified School District*  
*956 West 9<sup>th</sup> Street*  
*San Bernardino, CA 92411*

For more information, contact: Laura Breuer, Assistant Director, Facilities Management Department at (909) 388-6100 or [laura.breuer@sbcusd.com](mailto:laura.breuer@sbcusd.com)

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**  
**School District Citizens' Oversight Committee**  
**Measure T & N – Application for Appointment**

**Applicant Name:**

**Overview of the Citizens' Oversight Committee**

In November 2000, the voters of the State of California authorized an amendment to the California Constitution (Proposition 39) lowering the voter approval requirement from 2/3rds to 55% for school districts that provide voters a specific list of projects, a committee of appointed citizens to oversee the expenditure of funds and an annual performance audit and financial audit of the bond funds and bond projects. Proposition 39 provides that the Citizens' Oversight Committee shall have at least seven (7) members who shall serve up to a maximum of two (2) terms of two (2) years each.

**Purpose**

Measure T & N, the District's local Bond, was approved by voters in April 2004 & November 2012, under the provisions of Proposition 39; State law requires the District to establish a Citizens' Oversight Committee appointed by the District's Governing Board. The Committee's purposes are:

- To actively monitor all projects and expenditures approved by the voters.
- To provide proper oversight and accountability to ensure that Measure T & N funds are used as they were intended.
- To report to members of the community on the progress of Measure T & N school projects.

**Duties**

Duties of the Committee will include:

- Ensure Bond funds are spent only on projects listed in the Bond Project List and that no funds are used for salaries or general operating expenses.
- Monitor progress of Bond projects.
- Receive and review copies of the annual performance and financial audits of Bond projects as required by California State law (Proposition 39),
- Provide information to the public on the progress of Bond projects and expenditures of Bond funds.

**Committee Membership Designation**

State law requires that representatives of designated special interest organizations, if any, fill certain positions on the Citizens' Oversight Committee. Please indicate the Committee designation(s) for which you are qualified:

**Applications are currently being accepted for representation in all categories** *(please check all categories that apply)*

|   |                          | Organization /Group Name: (if applicable)                                                                 |
|---|--------------------------|-----------------------------------------------------------------------------------------------------------|
| 1 | <input type="checkbox"/> | Active Member of a Business Organization<br>(e.g. Chamber of Commerce)                                    |
| 2 | <input type="checkbox"/> | Active Member of a Senior Citizen Group                                                                   |
| 3 | <input type="checkbox"/> | Parent of a student in the SBCUSD                                                                         |
| 4 | <input type="checkbox"/> | Active Parent Member of a District Support<br>Organization (e.g. District Advisory Council,<br>PTA, etc.) |
| 5 | <input type="checkbox"/> | At-Large                                                                                                  |
| 6 | <input type="checkbox"/> | Bona-fide Taxpayers Association                                                                           |

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
School District Citizens' Oversight Committee  
Measure T & N – Application for Appointment

**Applicant Name:**

**General Information**

Home Address: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_ E-mail \_\_\_\_\_

**Employment Information**

Name of Applicant's Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Telephone #: \_\_\_\_\_ E-mail \_\_\_\_\_

**Educational Background** *(Response Optional)*

(e.g. college and/or university, degree/major, vocational and/or other training, certificates, technical training, etc.)

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**Additional Information**

Are you now or have you ever been employed by the School District?      Yes ☐      No ☐

If yes, please explain:

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Have you been a member of any District or school-based committee?      Yes ☐      No ☐

If so, in what capacity and what committee?

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Describe your volunteer and/or community service background including participation and membership in local civic organizations. *(You may attach an additional page or resume.)*

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Describe your professional skills and training in finance, facilities, construction or other relevant experience, including participation in professional organizations, seminars, and workshops. *(You may attach an additional page or resume.)*

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SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
School District Citizens' Oversight Committee  
Measure T & N – Application for Appointment

**Applicant Name:**

Please answer the following questions:

1. How long have you been a resident within the boundaries of the School District? \_\_\_\_ Years \_\_\_\_ Months
2. Have you or your children ever attended District schools? Yes ☐ No ☐  
Comments: \_\_\_\_\_  
\_\_\_\_\_
3. Do you have or have you had any other relatives or close friends who have attended District schools? Yes ☐ No ☐  
Comments: \_\_\_\_\_  
\_\_\_\_\_
4. Do you know of any reason, such as a potential conflict of interest (real estate, business, litigation, etc.), which would adversely affect your ability to impartially serve on the Citizens' Oversight Committee? Yes ☐ No ☐  
Comments: \_\_\_\_\_  
\_\_\_\_\_
5. Explain why you would like to be appointed to this committee.  
\_\_\_\_\_  
\_\_\_\_\_

**Personal References:**

List references that have knowledge of your character, experience and abilities. Do not include names of relatives. (You may attach letters of reference from those listed)

| Name | Address | Phone | Business / Occupation |
|------|---------|-------|-----------------------|
|      |         |       |                       |
|      |         |       |                       |
|      |         |       |                       |

**Certification of Applicant**

I certify that answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed applications and all accompanying documents need to be sent to:

*Citizens' Oversight Committee - Application*  
**FACILITIES MANAGEMENT**  
*San Bernardino City Unified School District*  
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